

MINUTES OF MEETING

Longbrook Park Commission

January 24, 2007

The Longbrook Park Commission conducted the regularly scheduled meeting on Wednesday, January 24, 2007 in room 217 of Stratford Town Hall, 2725 Main Street, Stratford, CT pursuant to notice duly posted.

CALL TO ORDER: 7:03 p.m.

PRESIDING: Chairman Gavin Forrester

COMMITTEE MEMBERS IN ATTENDANCE: Council Members Gavin Forrester and William Stroomer, Electorate Members Rose Ippolito, John Fahan, James McGuire and Joseph Sorrentino

COMMITTEE MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Parks Supt. Phil Handy, Citizen guest Bob Lombard

DOCUMENTS DISTRIBUTED DURING MEETING:

- Maintenance Issues List submitted by P. Handy
- Sample draft of *Longbrook Park Commission Newsletter* submitted by G. Forrester

1. APPROVAL OF MINUTES — Minutes of December 27, 2006. A MOTION WAS MADE BY MR. STROOMER SECONDED BY MR. SORRENTINO TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

2. MAINTENANCE ISSUES AND UPDATES — Mr. Handy reviewed the following:

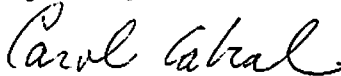
1. Remove sign on tree at corner of Brightwood and Inwood - completed
2. Leaf removal and mulching of fenced areas where wind has blown remaining leaves - completed
3. Repair chain link mesh lifted along two sections as ballfield - in progress
4. Repair diamond shaped sign with misspelled word (Ordnance) - removed
5. Trim branches over lower pond and remove dying tree - **not done yet**
6. Remove wooden No Ball Playing sign - completed
7. Install trash receptacles (fabricate brackets) - completed
8. Follow up on new gate installation - completed
9. Temporary chain across driveway - completed
10. Follow up with AC on replacing post - completed
11. Sandbag lower spillway - completed
12. Survey property line on Brightwood Street - **requested Engineering for survey**
13. Restrooms closed in afternoon - done
14. Hole in sidewalk on Hurd Street - patched

Commission members asked Mr. Handy to examine the following:

- The placement/location of a call box near the pool – between the fence and a home.
- Curbing along Brightwood in order to prevent vehicles from parking on grass. This is also a drainage problem.
- Curbing near Elliot where vehicles park on the grass.

3. CAPITAL IMPROVEMENTS — The RFP for dredging will be going out soon.
4. NEWSLETTER — Mr. Forrester reviewed the sample draft.
5. FRIENDS OF LONGBROOK — Council Chambers was mentioned as a potential meeting location for the group. A date for meeting has not yet been determined. A date for park clean up, either along with the fishing derby or to coincide with town-wide Project Greensweep, was discussed. The group also discussed fund-raising and historical designation of the park.
6. NEW BUSINESS — The following were discussed:
 - The berm that was constructed by the resident at Brightwood and Plymouth has become a public safety problem. Its presence has endangered children exiting the school bus as a child fell off the berm and slipped under the bus.
 - Geese problems.
 - Widening the sidewalks at the park and snow removal from the sidewalks for walkers.
7. ADJOURNMENT — Hearing no further business, Chairman Forrester entertained a motion to adjourn. A MOTION WAS MADE BY MR. SORRENTINO, SECONDED BY MR. STROOMER TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY. The meeting adjourned at 7:52 p.m.

Respectfully submitted,


Carol Cabral, Secretary